Pupil Information required for Department of Education and Skills Primary Online Database

The Department of Education and Skills is developing an electronic database of primary school pupils called the Primary Online Database (POD) which will involve schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database will allow the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Birth Surname, Address, Date of Birth, Gender, and Nationality. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background.

In order to assist with the gathering of data please complete page one and two of this form in CAPITAL LETTERS and return to the school. This form will be retained by the school.

Pupil Forename: _____ **Pupil Surname:** _____

PPSN of Pupil _____ **Mother's Birth Surname** _____

Pupil's Date of Birth _____ **Pupil's Gender:** Male ☐ Female ☐

Birth Cert Forename (if different from name above) **Birth Cert Surname (if different from name above)**

_____   _____

Pupil Address --

Nationality_____

(In the case of dual citizenship where Irish is one, please specify both nationalities)

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are considered sensitive personal data categories under Data Protection legislation. Therefore, it is necessary for each pupil's parent/guardian to identify their child's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. All other information held on POD was deemed by the Data Protection Commissioner as non-sensitive personal data.

To which ethnic or cultural background group does your child belong (please tick one)?
(Categories based on the Census of Population)

White Irish		Irish Traveller		Roma	
Any other white background		Black or Black Irish-African		Black or Black Irish-Any other Black Background	
Asian or Asian Irish-Chinese		Asian or Asian Irish-any other AsianBackground		Other (inc.mixed Background)	
No consent					

What is your child's religion (please tick one)?

Roman Catholic		Church of Ireland (Anglican)		Presbyterian	
Methodist,Wesleyan		Jewish		Muslim(Islamic)	
Orthodox (Greek,Coptic,Russian)		Apostolic or Pentecostal		Hindu	
Buddhist		Jehovah's Witness		Lutheran	
Atheist		Baptist		Agnostic	
Christian Religion (not further defined)		Protestant		Evangelical	
Other religions		No religion		No consent	

I consent for the sensitive personal data in the two questions above to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any special schools my child may transfer to during the course of their time in primary school.

Signed: _____

Parent/Guardian

Date: _____

Please complete this form and return to school as soon as you can. For further information on POD please go to the Department of Education and Skills' website www.education.ie